



STUDIO POLICIES

Welcome to the ***Silbern timer Music Academy!*** We offer outstanding private guitar, piano and ukulele lessons to students starting at age seven. All skill levels, from beginner to advanced, are welcome.

Please review this "Studio Policy" as it sets out the rules that our studio has established to enable things to run smoothly.

WEEKLY PRIVATE LESSONS

- Private lessons occur at the same time, and on the same day each week.
- Tuition invoicing for lessons occurs monthly. There is no commitment beyond the monthly period. However, we assume that lessons are ongoing until we receive notification to the contrary.
- Students are expected to attend their lessons every week at their scheduled day and time (See "Attendance Policy" section).
- ***There are no makeup lessons, refunds or credits for lessons missed by the student.***
A student who does not attend a lesson will simply miss the benefit of that lesson. This includes extracurricular activities such as soccer, swimming, work activities, vacations, etc.

Although we understand that conflicting activities may occasionally occur, no credits will be issued for lessons that are missed because of them.

If you need to change your regular recurring lesson time, we will be happy to change it to another available time slot.

TUITION & PAYMENT

- Invoicing for tuition occurs monthly, at the end of each month, for the upcoming month.
- Payment is due prior to the first lesson of the month.

Tuition pricing is as follows:

- *Monthly tuition for 30-minute lessons* *\$160.00*
- *Monthly tuition for 45-minute lessons* *\$240.00*
- *Monthly tuition for 1-hour lessons* *\$320.00*



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(Tuition and Payment Continued)

- There is no extra charge for months containing an extra week (5 weeks), which amounts to 4 or 5 free lessons per year.
- Payments are non-refundable.
- Current acceptable payment methods are cash, charge card or check payable to the ***Silbern Music Academy***.

ATTENDANCE

Please understand that when you register for lessons, we reserve your selected timeslot on our schedule just for you. There are only a fixed number of timeslots available in which to schedule students.

Unlike “durable goods” that can be returned to the merchant and then resold for the original price, we are unable to do anything else with a time slot once we have reserved it.

Students are expected to attend all the sessions for which they are registered!

Missed lesson policies:

- ***There are no makeup lessons, refunds, credits or rescheduling of missed lessons.***
- ***Lesson times cannot be extended due to late arrival.***

Exceptions to these attendance policies are at the sole discretion of the ***Silbern Music Academy***. (See the “Cancellations,” “Teacher Absences” and “Holiday Closings” sections of this document.)

CANCELLATIONS

Please keep the following in mind if you need to cancel a lesson:

- There are no refunds or makeup lessons for cancelled or missed lessons. This includes vacations, school events, business meetings, etc. We expect that students will attend their lessons at their scheduled times.



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ILLNESS

- ***STUDENTS WHO ARE ILL SHOULD NOT ATTEND LESSONS!***
- Please do not attend your lesson if you or anyone in your household is sick, has any cold/flu/gastro symptoms or has received a positive Covid test result in the last 7 days.
- If you need to miss a lesson due to illness, please contact us with as much advance notice as possible. In most cases (except in cases where illness is claimed too frequently), we will ***NOT*** charge you for lessons missed due to illness.
- In cases where the student is ill, he/she can opt to take their lesson online.
- ***Students arriving to their lesson who appear to be ill will be sent home!***

EXTENDED TIME OFF

If you must miss lessons for more than three consecutive weeks, but wish to continue as a student, you may choose from the following options:

1. Discontinue lessons and then re-enroll upon your return. If you choose this option, re-enrollment is subject to availability. Your preferred time/day will not be reserved for you.
2. Reserve your lesson time by continuing to pay monthly tuition.

TEACHER ABSENCES

The ***Silbern Music Academy*** reserves the right to miss lessons due to illness or another occasional event.

In the event of such cancellations, we will inform you as soon as possible and issue a credit to your account.



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HOLIDAYS AND CLOSINGS

The ***Silbernik Music Academy*** closes on some national holidays, and for other reasons that may arise, such as vacations and illness.

In such cases, the ***Silbernik Music Academy*** will inform students of such closing.

If closing occurs on a date for which a student has already remitted tuition, a credit will be issued for the missed lesson.

DROP-OFF AND PICK-UP

Parents are responsible for making sure that their child arrives safely to their scheduled lesson(s) and returns from their lesson(s) safely. Neither the Silbernik Music Academy, nor anyone affiliated with it, is liable for any injury or damage that may occur going to or from lessons.

The policies in this document are subject to change at any time. Current policies are posted on our website located at <https://silbernikmusicacademy.com/policies.asp>